

**REQUEST FOR
STATEMENT OF QUALIFICATIONS
FROM
CONSTRUCTION INSPECTORS**



**Arkansas Development Finance Authority
900 West Capitol, Suite 310
Little Rock, AR 72201
(501) 682-5900
Rfp@adfa.arkansas.gov**

An updated statement of qualifications should be maintained on file at ADFA containing the following information:

1. **General Information Regarding the Firm.** Please provide the following information about your firm:
 - a. Total number of years experience in the construction industry
 - b. A list of professional employees employed by your firm
 - c. A list of employees currently engaged in home inspection activities
 - d. A list of employees engaged in other activities (i.e., construction management, residential/commercial construction, review of plans/specifications, etc.) which will contribute to your firm's ability to serve as an ADFA Construction Inspector
2. **Experience as Construction Inspector, Construction Manager and/or Contractor.** Please provide a representative list of recent (last one to two years) construction projects and/or home inspections, which you participated.
 - a. Name of Property Owner(s)
 - b. Location of Projects (address, city, state)
 - c. Number of Properties inspected
 - d. Size of Properties inspected (i.e., # of units, sq. ft., cost range of property)
 - e. Type of Project: Residential (single and/or multi-family) or Commercial
 - f. Type of Activity: Rehabilitation, new construction or home inspection
 - g. Examples of written inspection reports performed by your firm
 - h. List of certifications, licenses and training obtained related to knowledge of construction techniques, building materials, regulatory codes and building plans/specifications
3. **Client References.** Provide between three and five client references for which you provided services that you feel represent construction activities similar to the programs being undertaken by ADFA in which you expect to participate.
4. **Contact Information.** Please provide the following information:
 - a. Name of Your Firm/Company
 - b. Mailing Address and street address
 - c. Phone Number/cell phone/pager
 - d. Fax Number
 - e. Email address